



St. Michael in the Hamlet Primary School

Neilson Road

Liverpool L17 7BA

Headteacher: Miss. L. Moreton

25.9.20

'Parents' Week' 12.10.20-16.10.20

Dear Parent/Carer,

Following on from the information given to you as part of the newsletter, I am emailing to give you further information regarding our 'Parents' Week' arrangements.

Each year during October we have parents evening sessions for our whole school. As we are unable to do this in person at the moment we would like to offer you the opportunity to have this meeting remotely. The main purpose for the meeting at this point of the school year is for you to gain an insight into how your child has settled in to their new year group and a general overview of what to expect this academic year. The meetings will be 10 minutes maximum and take place after school each day during this allocated week. If you have a particular concern or issue you would like to discuss at more length it is important you contact your child's class teacher outside of this allocated meeting time as this could cause delays for other parents waiting for their meeting.

In order to provide the best offer for your little people it is important we work together, staff are looking forward to the opportunity to chat with you about your children.

Please complete and return the slip below indicating what communication platform you would like to use for your parent meeting with the teacher. You will then receive a note back indicating details/timings for your meetings. We ask that you be as flexible as possible with days/times. If the day/time allocated absolutely does not work please let your child's class teacher know.

Kind Regards

Miss L Moreton - Headteacher

Child's Name: _____ Class _____

Please tick one of the below options:

I would like to meet with my child's class teacher via Zoom

I would like a phone call with my child's class teacher

I would like a short written overview about my child via Class Dojo



'St. Michael in the Hamlet Community Primary School is committed to safeguarding and promoting the welfare of children and expects all members of our school community to share this commitment.'