

**MINUTES OF THE MEETING OF
THE GOVERNING BODY OF ST MICHAEL IN THE HAMLET PRIMARY SCHOOL
HELD AT 4.30^{PM} ON TUESDAY 24 MAY 2016 AT THE SCHOOL**

PRESENT

Amanda Patmore - Chair
Tom Calderbank
Nic Corke
Kathy Desmond
Youcef El Bouhairi
Laura Moreton
Michael Nickeas
Irene Paisley
Dave Patmore
Ruth Town
Laura Yallop

ALSO PRESENT

Judith Roberts – Associate Member
Lisa Richards – Observer
Maggie Willet – School Business Manager
Terry Brown - Clerk

16/15 WELCOME AND APOLOGIES FOR ABSENCE

Action

The Chair welcomed Youcef El Bouhairi, newly elected parent governor, to his first meeting. There were no apologies for absence.

16/16 REGISTER OF INTERESTS

- i. There were no changes to the register of interest.
- ii. There were no new declarations in respect of agenda items.

16/17 PUPIL COUNCIL REPORT

Oscar and Nicholas of the School Council gave a report. The key points were as follows:

- i. Children dressed as their sports heroes and sold wristbands to raise £510 for Sports Relief.
- ii. The School Council was to meet with Cllr Anna Key and the Police to discuss traffic safety and parking in the school area.
- iii. The school had been awarded the "Respecting Rights School Award". The assessor was very impressed with the children she met.

Governors thanked the Oscar and Nicholas for their report.

16/18 BUDGET 2016/17

M Willett gave a report the key points were as follows:

- i. The Resources Committee had reviewed and approved the proposed budget for 2016/17.
- ii. Income for 2015/16 was slightly more than expected giving an outturn figure of £34K.
- iii. There were increasing demands on the budget but overall the picture was positive.
- iv. R Town was to meet with builders to discuss developing the rectangle. This may be funded on a phased basis over two or so years.
- v. It was agreed Y El Bouhairi would join the working party looking at additional income sources. N Corke would convene the first meeting of the working party.
- vi. Governors thanked M Willett and R Town for their prudent management of the budget.

Governors approved the proposed budget for 2016/17.

16/19 MINUTES OF THE MEETING 09 FEBRUARY 2016

The minutes of the meeting 09 February were approved as a correct record and signed by the Chair.

16/20 MATTERS ARISING FROM THE MINUTES

The following matters arose from the minutes:

- i. Item 16/07 Governor Away Day – the second governor away day had been very successful.
- ii. Item 16/08 Philosophy for Children Conference – T Calderbank, S Doherty and M Nickeas had attended the conference and found it to be a very useful and informative event.

16/21 COMMITTEE REPORTS

Governors were previously circulated with minutes of the Resources and Standards committee meetings. Arising from the minutes:

Governors asked whether the parent SAT boycott had any effect at the school.

R Town explained that it not have any effect during SAT week. Children's conduct throughout the week was exemplary.

16/22 HEADTEACHER'S REPORT

Governors were previously circulated with a written report. Mrs Town highlighted the following points:

- i. The number of children on roll remained stable. The school would be full in September.
- ii. The school had achieved the Health & Wellbeing in the Workplace Charter Mark.
- iii. Swimming would now take place at Calderstones School. This would result in savings as the cost was only £3.00 per pupil as opposed to £5.50 from the Local Authority.
- iv. The School had achieved level 1 of the Rights Respecting School Award. The assessor felt the school was already well on the way towards level 2. Next steps would include ensuring RSSA was incorporated in all policies, cascade RSSA to other schools, and ensure all children used RSSA language.
- v. The school had been asked by J McCann, School Improvement Liverpool, schools to be a hub school for Philosophy for Children. The school had achieved the bronze award for Philosophy for Children.

- vi. Mrs Town was part of a headteacher group who would meet with the Mayor to discuss the increasing demands on schools from national and local agendas.
- vii. The SEN consortia was looking to find local solutions that would meet schools needs more swiftly.
- viii. Breakfast Club continues to grow. The Year 5 residential was very successful, Mrs Town thanked all the staff involved.
- ix. The school continues to develop links with the school in Nepal. Governors suggested holding a join Philosophy for Children session.
- x. Priorities for the forthcoming year would include writing across the school and further developing community links. Governors were requested to complete the questionnaire the results of which would feed into the school improvement planning process.
- xi. Key Stage 2 SAT results were awaited. Pupil progress was very good and the schools assessment systems were robust and would continue to be strengthened.
- xii. There was to be a Year 6 leavers celebration at Hope University Thursday 14th July 5.30pm.
- xiii. Attendance was 95.3%. Mrs Town was looking at the possible use of a mini bus for hard to reach families. It was not yet clear what impact the recent national court case would have on attendance and attendance policies.

Governors asked how the SEN consortia currently supports schools.

Mrs Town explained that special schools provided a number of hours support, but that this was not necessarily the best fit for all schools.

16/23 LLP / DGT UPDATES

LLL had applied for charitable status, the required articles of association had been approved. Mrs Town was to continue as Chair for a second year.

The DGT Collaborative Day, looking at assessment and Philosophy for Children, was very successful. Discussions with other schools showed that St Michael in the Hamlet was already applying the Mastery approach.

Governors asked what the Mastery approach was and was this approach suitable for less able children.

Mrs Town explained the Mastery approach was about deepening children's knowledge, allowing them to apply their knowledge in different scenarios and applying concepts in real life situations. The Mastery approach was suitable for children of all abilities and could be tailored to children's particular needs.

16/24 RATIFICATION OF POLICIES

Governors reviewed and agreed the following policies:

- I. Fair Trade – Governors asked for a list of preferred providers.
- II. Lockdown Procedure

16/25 GOVERNING BODY ITEMS

Governors considered the following items:

- i. Looked after Children conference – Y El Bouhairi agreed to attend.
- ii. A Patmore had passed level one stage of the National Leaders of Governance programme.

All

16/26 DIRECTOR'S ITEMS

Governors received information on the following Director's items:

- i. White Paper Excellence Everywhere
- ii. Annual Bullying Audit
- iii. Annual Behaviour Report
- iv. Attendance Report
- v. Liverpool Learning Partnership

16/27 DATE AND TIME OF FUTURE MEETINGS

To Be Arranged

There being no other business the Chair closed the meeting at 6.45 pm