

**MINUTES OF THE MEETING OF  
THE GOVERNING BODY OF ST MICHAEL IN THE HAMLET PRIMARY SCHOOL  
HELD AT 4.30<sup>PM</sup> ON TUESDAY, 22 MAY 2018 AT THE SCHOOL**

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**PRESENT**

Amanda Patmore – Chair  
Laura Yallop  
Sara Doherty  
Jonathan Ellis  
Rona Lucas  
Nena Mitchell  
David Patmore  
Lisa Richards

**ALSO PRESENT**

Maggie Willetts – School Business Manager  
Terry Brown - Clerk

**18/15 WELCOME AND APOLOGIES FOR ABSENCE**

The Chair welcomed governors to the meeting. The chair advised governors that Nic Corke had tendered his resignation with immediate effect. Governors thanked Nic Corke for his hard work and commitment during his time as a governor. Apologies for absence were received and consented to from R Town, M Nikeas, L Moreton, and J Roberts.

**18/16 REGISTER OF INTERESTS**

- i. There were no changes to the register of interests.
- ii. There were no new declarations in respect of agenda items.

**18/17 PUPIL COUNCIL REPORT**

Mia and Alexa gave a report. The key points were as follows:

- i. £467 had been raised for Sports Relief.
- iii. A Year 5 boy had won a poetry competition organised by Show Racism the Red Card. The boy had won a visit to Stoke football club.
- iv. The School Council had discussed with senior leaders, the idea of introducing a daily snack for the Juniors. This would be introduced next half term. Children would be allowed to bring in their own healthy snack.
- v. Picnic benches had been ordered for the Junior and Infant playgrounds.

- vi. Maya had entered and won a creative writing competition for south Liverpool schools.

Governors thanked Mia and Alexa for their report.

## **18/18 FINANCE REPORT**

M Willets gave a report. The key points were as follows:

- i. Version 1 of the budget for 2018/19 had been reviewed and approved by the Resources committee
- ii. The outturn balance for 2017/18 was £14,400.
- iii. The projected balance for 2018/19 was £6,747. However the estimates for income were very conservative and this figure was likely to increase.

Governors thanked M Willet the report and approved the budget for 2018/19. M Willet left the meeting at this point.

## **18/19 MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting 07 February 2018 were approved as a correct record and signed by the Chair.

There were no matters arising from the minutes.

## **18/20 COMMITTEE REPORTS**

Governors received the minutes of the following committees:

- i. Resources Committee – there were no matters arising from the minutes.
- ii. Standards Committee – there were no matters arising from the minutes.
- iii. After School Club Task & Finish Group – the staff in the After School Club had been informed of the intention to take the Club in-house and advised of the TUPE (Transfer of Undertakings Protection of Employment) transfer process

Governors asked whether there were enough staff to manage the Club in-house.

The Chair responded there had been enough expressions of interest from Learning Support Assistants. However the staffing of the Club would need to be carefully managed to take account of staff wellbeing.

## **18/21 POLICIES**

Governors reviewed and approved the following policies:

- i. Dogs Helping Kids in School

## **18/22 HEADTEACHER'S REPORT**

L Richards presented a comprehensive report. L Richards highlighted the following points:

- i. There had been a number of fixed term exclusions. All were boys. Behavioural support plans had been put in place for the children prior to the exclusions.
- ii. The school had achieved level 1 accreditation for Trauma Attachment Awareness.
- iii. Behaviour policy would be the focus of the next away-day. The aim was to move away from a consequence driven policy to more of a focus on social and emotional development and self-regulation.

Governors thanked Ms Richards for her report.

## **18/23 GOVERNING BODY ITEMS**

Governors considered the following items:

- i. Governors considered a confidential item which regulations require be minuted separately and would not form part of the public record.
- ii. Governors agreed to review the delegation planner at the away-day.

**18/24 LIVERPOOL GOVERNOR'S FORUM**

L Moreton and R Breckenridge were to speak on assessment at the next LGF meeting 19<sup>th</sup> June.

**18/25 DIRECTOR'S ITEMS**

Governors received information on the following Director's items

- i. Safeguarding Update
- ii. SEND Strategy
- iii. Liverpool Learning Partnership
- iv. General Data Protection Regulations

**18/26 DATE AND TIME OF FUTURE MEETINGS**

To Be Arranged

The meeting closed at 5.50pm